



# STREETSVILLE TIGERS HOCKEY CLUB

P.O. Box 9, Streetsville, Ontario L5M 2B7 T: 416 418-9654  
streetsvilletigers.com

Proud Member Of



## CRIMINAL OFFENCE DECLARATION

Print Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_  
Month/Day/Year

Telephone number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Team & Position: \_\_\_\_\_

Failure to execute this process will be in violation of the OHF Screening Policy, this will mean that the official will be considered to be not in good standing and may be subject to further discipline.

I, \_\_\_\_\_, hereby declare that:  
(Print Name)

- I have no convictions for offences under the Criminal Code of Canada as specified in the OHF Screening Policy, up to and including the date of this declaration for which a pardon has not been issued or granted under the Criminal Records Act (Canada).
- I have no convictions for offences in any other country, up to and including the date of this declaration for which a pardon has not been issued or granted.

OR

- I have the following convictions for offences under the Criminal Code of Canada as specified in the OHF Screening Policy for which a pardon under the Criminal Records Act (Canada) has not been issued or granted:
- I have the following convictions for offences in another country for which a pardon has not been issued or granted:

### Supplementary Information, Including Outstanding Charges, Warrants and Order.

DATE	LOCATION	CHARGE	DISPOSITION

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please complete and submit in a sealed envelope with your name printed on the front, to the Attention of  
STHC Director Jodi Robillos.

P.O. Box 9, Streetsville, ON L5M 2B7 or in person at one of the Head Coach & Team Managers Meetings

Tigers hockey...just for the fun of it!

## **OHF SCREEN POLICY**

### **1.9 Criminal Record Check (CRC)/Vulnerable Sector Screening (VSS) (Section 5)**

**1.9.1** The following individuals who are associated with the OHF, Members, hockey leagues, hockey Clubs and Minor/Female Hockey Associations must adhere to the OHF Screening Policy:

**1.9.1.1.** members of the Boards of Directors;

**1.9.1.2.** full time staff, part time staff, interns and volunteers;

**1.9.1.3.** team officials (including but not limited to head coaches, assistant coaches, trainers and managers);

**1.9.1.4.** on-ice officials; and

**1.9.1.5.** anyone else who, through their duties on behalf of the OHF, a Member, a hockey Club or Minor/Female Hockey Association, may work with children.

**1.9.2** The OHF requires that a person identified in 1.9.1 submit a Criminal Record Check and a Vulnerable Sector Screening that has been completed in the six (6) months prior to submission. On-Ice Officials aged 17 and under will be required to provide a Criminal Record Check. On-Ice Officials aged 18 and over will be required to provide a Vulnerable Sector Screening Check. All On-Ice officials must adhere to this Policy.

**1.9.3 Every three (3) years following the initial check**, a person identified in 1.9.1 need only complete a Criminal Records Check/Vulnerable Sector Screening Check. (Example: Year one CRC/VSS, year two CODF, year three CODF and year four CRC/VSS). If a person recertifies on- line, the CRC/VSS or CODF must be submitted directly to the OHF. If a person recertifies in class, the CRC/VSS or CODF must be handed in at the clinic in a sealed envelope with the person's name printed on the front.

**1.9.4** Any check submitted that is older than six (6) months must be accompanied by a Criminal Offence Declaration Form (CODF) or a notarized sworn document may also be used as an alternative to the Criminal Offence Declaration Form and a receipt from the local police station indicating that the process has been initiated for an updated CRC/VSS, which must be provided to the OHF when received.

**1.9.5** All staff members and volunteers with the organization **MUST** complete a "Criminal Offence Declaration Form" (see Appendix B). Recommended completion is as follows:

**1.9.5.1.** Full time staff – During the appraisal process and every three years.

**1.9.5.2.** Part time staff/students/interns – At start of term and every year after.

**1.9.5.3.** High Performance Team Staff (where applicable) – At start of term and every year after as identified in 1.9.2, 1.9.3 and 1.9.4

**1.9.5.4.** On-ice officials – at the time of their clinic as identified in 1.9.2, 1.9.3 and 1.9.4.

**1.9.6** Any person identified in 1.9.1 who has been away from the organization for more than one year is required to complete the Criminal Record Check and Vulnerable Sector Screening upon their return.

**1.9.7** Previous offences that may exclude a person's application for a position within the OHF include, but are not limited to, offences against persons, offences involving property or offences related to substance abuse.

**1.9.8** It is recommended that Billets used within the OHF be properly screened by the Member or their association, club or league and in addition, complete a Criminal Record Check and Vulnerable Sector Screening.